

Congratulations on Your New Home Purchase!

We have prepared this information sheet to help you better understand what happens when a new home is purchased.

1. ___ A purchase agreement, credit app, and deposit are agreed upon and given to the salesperson
2. ___ Your credit application may be submitted to various lenders to secure credit approval. While waiting on credit approval, please check on local zoning requirements if your home is being placed on private property.
3. ___ After approval is given there will be conditions attached such as verification of employment, income, taxes, etc. It's very important to turn in all required documents as soon as possible. Financing delays will delay the delivery of your home and could elevate your interest rate.
4. ___ After the financing conditions have been met the balance of your down payment as approved by lender is required as earnest money to the dealership to order the home or reserve approved by lender is required as earnest money to the dealership to order the home or reserve home if it is a stock unit. **Please remember that no homes are ordered unless all conditions are met and earnest money has been paid.** In the case of a land-home package, we will need a letter of commitment, satisfactory appraisal, a preliminary title search, and a Deed of Trust signed before we can order the home.
5. ___ On special order homes, an invoice and Color Selection sheet is filled out and signed by you with the options and colors you have chosen. **Be sure these forms are correct. Options and colors not listed on this form will not be in your new home. Please check it over carefully.**
6. ___ Normal factory orders can take 2 – 4 weeks. Tape & Textured homes 4 – 6 weeks. Your salesperson can estimate this time frame a little closer. While you are waiting you should prepare your site, choose an electrician and plumber to hook up your new home. If your site is on private ground, inspect it so your delivery can go smoothly. If you have questions contact your salesperson. If your loan is a land-home package, site improvements may be put in. Specific regulations and guidelines may need to be followed in order to properly prepare your site.
7. ___ Approximately 4 business days before delivery, your salesperson will contact you to complete any remaining documents and or pay any remaining balance owed. You will also need to sign your warranty and manufacturer required documents as well before we can deliver your new home. Lenders require a couple of days to review our paperwork before we are allowed to deliver your home. We also need this time to coordinate with contracted set-up and delivery personnel. **A/C installers will be sent to your home after you have working electricity. A trim out crew will be sent out to your home after you have electricity and running water. We will await your call to inform us when you're ready.**
8. ___ Moving your home to the site takes anywhere from 1 hour to several days, depending on the location, distance, route and weather conditions. Please have patience with us as we want to take special care of your home.
9. ___ Completion of your new home takes approximately 1-3 days for singlewides, 7-14 days for doublewides. We know you're anxious to get in to your new home, but please be patient as we are trying to do a quality set-up. Some lenders require a phone audit after your home is delivered to your site. Please consult your salesperson for details.
10. ___ Like all construction it can be a little messy. We try to keep your home as clean as possible but there will be some building materials, debris, and dust left.

Customer: _____

Salesperson: _____